

**JAMISON BUILDING 211**  
**SECURITY CAMERA POLICY**  
**February 20, 2025**

**Security Camera Policy Document:** The purpose of this policy is to establish guidelines for the installation and use of security cameras within the Jamison building common areas, while respecting the privacy of residents.

**Camera Purpose:** A security camera system will be installed. at the Jamison Building to assist in crime prevention and to aid in offender identification and apprehension.

**Camera Placement:** Cameras may be placed in open, common areas only, such as lobbies, hallways, parking lots, elevator, trash room etc. Cameras may not be pointed towards individual units or private spaces.

**Audio recording:** Cameras will not record audio.

**The Camera System** must be of sufficient quality to produce high resolution images.

**Signage:** Clear, visible signage will be placed near cameras in all monitored areas.

**Storage and access of Footage:** Only authorized Jamison board members and law enforcement personnel have access to recorded footage. Residents may request to view footage related to a specific incident involving their property or person, by submitting a written request to a board member within 48 hours. The request must detail the time and date of the incident.

The camera's storage device will record over old video when capacity is full. Consequently, we do not store any old footage unless an incident has been viewed and saved previously. All saved footage must be stored securely and deleted after 30 days, unless required for an ongoing investigation

**Camera Maintenance and Functionality:** The Jamison Board will maintain all security cameras in proper working order.

**Dispute Resolution:** Any disputes regarding the installation, usage, or access to security camera footage should be directed in writing to the Jamison board for resolution.

**Regular review:** The Jamison Board will periodically review and update the camera security policy to reflect changes in technology and legal requirements.