



To: Association Homeowners
Re: Maintenance Fee Payment Options

Payment by Check:

<input type="checkbox"/>	Make your <u>check payable to your association.</u>
<input type="checkbox"/>	All checks must be payable in U.S. funds. Please be advised that foreign check processing may delay receipt of your payment.
<input type="checkbox"/>	Detach the coupon and mail it <u>with</u> your check. Remittance envelopes have been included for your convenience.
<input type="checkbox"/>	Mail to this address: <u>(Your Association Name)</u> c/o Condominium Associates P. O. Box 22437 Tampa, FL 33622-2437

Automatic Deductions (ACH Payment Option):

<input type="checkbox"/>	If you wish to have your fee automatically deducted from your bank account <u>please complete the ach enrollment form</u> and return it to Town Shores of Gulfport at 3210 59th St S Gulfport, FL 33707 along with a voided check. Instructions and additional information are found on the form. Continue to make your scheduled payments until you are notified of the start date.
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On-line Bill Pay Service (through your bank):

<input type="checkbox"/>	If you wish to pay your fees with an online bill paying service (your bank for example), Use the following setup: Account Name/Payee: <u>(Your Association Name)</u> Account Number: (Refer to coupon book for your account number) Mailing Address: c/o Condominium Associates P.O. Box 22437 Tampa, FL 33622-2437 Account Phone #: 727-345-9491
<input type="checkbox"/>	Please be aware that it may take up to twelve business days to process the online payment after you have authorized the transaction due to the fact that some online payment services cut a physical check and then mails it.
<input type="checkbox"/>	Please make sure your check is made payable to your association and include your unit/account number.

Credit Card or e-Check Option:

<input type="checkbox"/>	Go to CondominiumAssociates.com and select " <u>Owner Login</u> " (Register for an account if you haven't done so already)
<input type="checkbox"/>	Sign in and select <u>Pay Assessments.</u>
<input type="checkbox"/>	Credit card convenience fees are charged and collected by the credit card processing company.

TownShores 11.26.18

Please contact our office at 727-345-9491 or email ssaratore@condominiumassociates.com should you have any questions regarding these payment options

Thank you for the opportunity to serve your association - Condominium Associates