3210 59th Street South \* Gulfport, FL 33707-5942

## Treasurer's Report—Town Shores #212 February Board Meeting

Closing out a financial year is never simple because you want to make sure that all year-end expenses are properly recorded in the appropriate year. This year was a bit more challenging due to a change in personnel at Condominium Associates. However, the financials are now complete and are available to both Board Members and Owners at the Condominium Associates/Diplomat website under the "Document" tab.

The good news is, we finished under budget, and we will transfer the savings into our Reserve Account.

Financial information highlights as of end of December 2022.

Total Assets were \$867,581
Total Liabilities and Equity were \$867,581

Budgeted income for Calendar Year 2022 was \$779,851 Actual income for Calendar Year 2022 was \$780,180 This resulted in a positive variance of \$328.

Budgeted Operating Expenses for Calendar Year 2022 was \$779,851 Actual Operating Expenses for Calendar Year 2022 was \$760,404 This resulted in a positive variance of \$19,448.





#### Balance Sheet - Comparative - Operating

912 - Diplomat House - Town Shores of Gulfport No. 212

End Date: 12/31/2022

Date: Time:

2/2/2023 7:26 am

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			Current Balance at 12/31/2022	Prior Month Balance at 11/30/2022		Change	
Assets							
OPERATING CA	ASH .						
10-1010-00-00	PAB Operating - Depository 3562	\$	41,098.36	\$	69,355.98	\$	(28,257.62)
10-1015-00-00	Popular Bank Escrow Insurance # 0105		130,346.06		118,617.14		11,728.92
10-1025-00-00	Petty Cash		200.00		200.00		-
Total OPERATII	NG CASH:	\$	171,644.42	\$	188,173.12	\$	(16,528.70)
OTHER ASSET	s						
12-1205-00-00	Accts Rec - Fees and Assessments	\$	4,965.55	\$	4,535.10	\$	430.45
12-1300-00-00	Prepaid Insurance		11,722.77		23,445.53		(11,722.76)
12-1320-00-00	Prepaid Flood Insurance		6,417.75		8,557.00		(2,139.25)
12-1330-00-00	Prepaid Workers Comp Ins.		51.42		102.75		(51.33)
Total OTHER A	SSETS:	\$	23,157.49	\$	36,640.38	\$	(13,482.89)
RESERVE CAS	н						
15-1820-00-00	Bank of Ozarks Resv. #7515	\$	115,887.60	\$	85,328.77	\$	30,558.83
15-1821-00-00	Bank of the Ozarks ICS - 515 - 0.2%		264,179.48		264,134.62		44.86
15-1833-00-00	Bank OZK CD # 8600 .351% 11/22/2022		142,036.86		141,982.74		54.12
15-1836-00-00	Bank OZK CDARS #2166 .3494% 7/27/23		150,675.06		150,630.35		44.71
Total RESERVE	ECASH:	\$	672,779.00	\$	642,076.48	\$	30,702.52
Total Assets:		\$	867,580.91	\$	866,889.98	\$	690.93
Liabilities & Equity	· •	· <del>******</del>		_			
LIABILITIES			~				
20-2010-00-00	Accrued Expenses	\$	3,250.08	\$	10,181.60	\$	(6,931.52)
20-2020-00-00	Prepaid Maintenance Fees		3,425.76		5,809.76		(2,384.00)
Total LIABILITIES:		\$	6,675.84	\$	15,991.36	\$	(9,315.52)
RESERVES							
25-2520-00-00	Reserve Painting	\$	50,965.10	\$	48,916.77	\$	2,048.33
25-2525-00-00	Reserve Paving		36,806.40		36,389.96		416.44
25-2530-00-00	Reserve Roof		1,550.00		(44.44)		1,594.44
25-2535-00-00	Reserve Boilers		11,462.53		11,212.22		250.31
25-2540-00-00	Reserve Grounds Improv.		18,061.03		17,769.38		291.65
25-2545-00-00	Reserve Carport		58,523.49		57,323.37		1,200.12
25-2550-00-00	Reserve Elevator		68,670.64		67,508.35		1,162.29
25-2560-00-00	Reserve Electrical		24,496.72		23,767.53		729.19
25-2565-00-00	2023 Insurance-Addnl Funding		84,000.00		84,000.00		-
25-2566-00-00	Reserve Fire Alarm Syst.		13,768.49		13,520.70		247.79
25-2567-00-00	Reserve Study/Project Eng		8,359.99		8,126.66		233.33
25-2570-00-00	Reserve Fire Pump		6,683.30		6,612.72	7	70.58
25-2572-00-00	Resv.Bulding/Door		2,098.70		849.61		1,249.09
25-2573-00-00	Reserve Plumbing		25,254.01		5,679.07		19,574.94
25-2575-00-00	Reserve Audit		5,600.04		5,461.15		138.89
25-2578-00-00	Reserve Lobbies/Stairwells/Walkw.		134,502.68		132,829.38		1,673.30
25-2579-00-00	Reserve Railings		24,784.44		24,200.51		583.93
25-2580-00-00	Reserve Seawall		97,191.44		96,450.57		740.87
25-2585-00-00	Unapplied Interest Reserve		_		1,502.97		(1,502.97)
Total RESERVE	ES:	<u>\$</u>	672,779.00	\$	642,076.48	<u>\$</u>	30,702.52





#### Balance Sheet - Comparative - Operating

912 - Diplomat House - Town Shores of Gulfport No. 212

End Date: 12/31/2022

Date:

2/2/2023

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Time: 7:26 am

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**FUND BALANCES** 

 30-3000-00-00
 P/Y Adjustments

 30-3005-00-00
 Prior Year Surplus (Deficit)

 30-3090-00-00
 Current Year Surplus (Deficit)

ar Surplus (Deficit)

**Total FUND BALANCES:** 

**Total Liabilities & Equity:** 

\$ 188.126.07	\$	208.822.14	\$ (20,696,07)
 19,775.99		23,636.37	(3,860.38)
169,101.22		185,936.91	(16,835.69)
\$ (731.14)	2	(751.14)	\$ -

867,580.91 \$ 866,889.98 \$

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#### Income Statement - Operating

#### Diplomat House - Town Shores of Gulfport No. 212 12/01/2022 to 12/31/2022

Date:

2/2/2023

Time: 7:26 am

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Description		Current Period  Budget	Variance	Actual	Year-to-date Budget	Variance	Annua Budge
OPERATING INCOME	100 000 000 000 000 000 000 000 000 000						
REVENUE							
4010-00-00 Maintenance Fee Income	\$50,709.29	\$50,686,90	\$22.39	\$608,511.48	\$608,242.69	\$268,79	\$608,242.69
4015-00-00 Reserve Dedication	13,750.71	13,750.68	0.03	165,008.52	165,008.49	0.03	165,008.49
4020-00-00 Operating Interest Income	3.48	•	3.48	40.61	-	40.61	-
4025-00-00 Reserve Interest Income	151.12	166.63	(15.51)	1,654.16	2,000.00	(345.84)	2,000.00
4030-00-00 Late fee Income	-	50.00	(50.00)	405.00	600.00	(195.00)	600.0
4047-00-00 Washer&Dryer Income	-	291.63	(291.63)	3,416.30	3,500.00	(83.70)	3,500.00
4048-00-00 Interview fee Income	110.00	41.63	68.37	590.00	500.00	90.00	500.0
4070-00-00 Other Income		-	-	553.60		553.60	-
Total REVENUE	\$64,724.60	\$64,987.47	(\$262.87)	\$780,179.67	\$779,851.18	\$328.49	\$779,851.18
Total OPERATING INCOME	\$64,724.60	<b>\$6</b> 4, <b>9</b> 87.47	(\$262.87)	\$780,179.67	\$779,851.18	\$328.49	\$779,851.18
OPERATING EXPENSE							
ADMINISTRATIVE	40.040.50	40.040.00	(00.50)	100 000 00		(	
5110-00-00 Master Common Fees	10,248.50	10,216.00	(32.50)	122,982.00	122,592.00	(390.00)	122,592.00
5135-00-00 Federal, State & Local Taxes	2 000 00	504.13	504.13	(994.24)	6,050.00	7,044.24	6,050.00
5140-00-00 Legal & Accounting 5145-00-00 Licenses, Permits & Fees	2,000.00 480.00	275.00 78.41	(1,725.00)	4,021.00	3,300.00	(721.00)	3,300.01
5154-00-00 Postage & Copies	86.24	35.38	(401.59) (50.86)	1,041.25 451.12	941.25 425.00	(100.00)	941.25
5155-00-00 Office & Administrative	214.24	159.36	(54.88)	1,288.80	1,912.76	(26.12)	425.00
5159-00-00 Contigency/Holiday Decor	236.08	33.37	(202.71)	236.08	400.00	623.96 163.92	1,912.76 400.00
5170-00-00 Admin/Office Onsite	200.00	108.37	108.37	1,138.88	1,300.00	161.12	1,300.00
5175-00-00 Document Retention	1,015.00	363.00	(652.00)	4,665,00	4,356.00	(309.00)	4,356.00
Total ADMINISTRATIVE	\$14,280.06	\$11,773.02	(\$2,507.04)	\$134,829.89	\$141,277.01	\$6,447.12	\$141,277.0
UTILITY EXPENSE	ψ1-1,2-00.00	ψ11,110.02	(42,501.04)	φ134,023.03	\$141,277.01	φ <del>0,44</del> 1.1∠	\$141,277.01
5205-00-00 Cable TV	7,042.80	6,946.44	(96.36)	83,451.60	92 2F7 20	m 4 22)	02.257.25
5210-00-00 Electricity	557.69	693,59	135.90	9,164.59	83,357.28 8,322.86	(94.32) (841.73)	83,357.28 8,322.86
5230-00-00 Elevator Telephone	-	66.63	66.63	647.65	800.00	152.35	800.00
5240-00-00 Gas	916.86	900.05	(16.81)	7,742.17	10,800.60	3,058.43	10,800.60
5251-00-00 Water, Sewer	10,330.93	9,863.00	(467,93)	112,441.47	118,356.33	5,914.86	118,356.33
Total UTILITY EXPENSE	\$18,848.28	\$18,469.71	(\$378.57)	\$213,447.48	\$221,637.07	\$8,189.59	
REPAIRS & MAINTENANCE	ψ10,040.20	Ψ10,403.71	(4010.01)	φ213, <del>44</del> 1. <del>40</del>	\$221,007.07	фо, 109.0 <del>9</del>	\$221,637.07
5330-00-00 Bldg. Maint/Repair/Supplies	284.00	250.00	(24.00)	2 242 22	2 600 00	(2.40.02)	
5331-00-00 Gener./Pumps/Boilers Maint	1,904.40	300.00	(34.00) (1,604.40)	3,340.33 3,455.72	3,000.00	(340.33)	3,000.00
5332-00-00 Irrigation Expense	1,504,40	25.00	25.00	44.08	3,600.00 300.00	144.28 255.92	3,600.00 300.00
5334-00-00 Electric Repair&Supplies	_	83.37	83.37	434.50	1,000.00	565.50	1,000.00
5335-00-00 Elevator Expenses	1,084.62	729.13	(355.49)	9,570.11	8,750.00	(820.11)	8,750.00
5337-00-00 Fire & Safety exp.	668.75	400.00	(268.75)	4,846.86	4,800.00	(46.86)	4,800.00
5338-00-00 Basic Service Contract/Janit.	2,992.50	2,992.50	-	35,910.00	35,910.00	(10.55)	35,910.00
5339-00-00 Plumbing Expenses	=	750.00	750.00	8,962.00	9,000,00	38.00	9,000.00
5340-00-00 Roof Maintenance	_	250.00	250.00	585.42	3,000.00	2,414.58	3,000.00
5570-00-00 Deferred Maintenance	-	208.37	208.37	3,000.00	2,500.00	(500.00)	2,500.00
5720-00-00 Grounds Maint. Contract	707.20	1,000.00	292.80	10,551.66	12,000.00	1,448.34	12,000.00
5732-00-00 Pest Control & Supplies	-	187.50	187.50	1,615.00	2,250.00	635.00	2,250.00
Total REPAIRS & MAINTENANCE	\$7,641.47	\$7,175.87	(\$465,60)	\$82,315.68	\$86,110.00	\$3,794.32	\$86,110.00
INSURANCE			(, , , , , ,	<b>,</b> ,	7	¥-,	400,110.00
6040-00-00 Insurance Alt Peril	11,722.76	11,726.94	4.18	137,971.05	140,722.84	2,751.79	140,722.84
6041-00-00 Workers Comp Insurance	51.33	56.65	5.32	615.96	680.13	64.17	680.13
6042-00-00 Insurance - Flood	2,139.25	2,034.61	(104.64)	24,561.00	24,415.65	(145.35)	24,415.65
Total INSURANCE	\$13,913.34	\$13,818.20	(\$95.14)	\$163,148.01	\$165,818.62	\$2,670.61	\$165,818.62
RESERVE FUNDING	, , ,	· , - · <del></del>	(+==)	4 . 221 1 . 2010 1	y 1 00 yo 10.00	72,0:0.01	ψ 100,010.02
7510-00-00 Reserve Painting Funding	2,083.33	2,083.36	0.03	24,999.96	24,999.99	0.03	24,999.99
7520-00-00 Reserve Paving Funding	416.44	416.47	0.03	4,997.28	4,997.31	0.03	4,999.39 4,997.31
7530-00-00 Reserve Roof Funding	1,594.44	1,594.44	-	19,133.28	19,133.28	0.03	19,133.28
7540-00-00 Reserve Boiler Funding	250.31	250.33	0.02	3,003.72	3,003.74	0.02	3,003.74
7550-00-00 Reserve Grounds Funding	291.65	291.62	(0.03)	3,499.80	3,499.77	(0.03)	3,499.77
7580-00-00 Reserve Carport Funding	1,200.12	1,200.12	-	14,401.44	14,401.44	-	14,401.44
7590-00-00 Reserve Electrical Fund	729.19	729.13	(0.06)	8,750.28	8,750.22	(0.06)	8,750.22





#### Income Statement - Operating

Diplomat House - Town Shores of Gulfport No. 212 12/01/2022 to 12/31/2022

Date:

2/2/2023

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		Current Period			Year-to-date		Annual
Description	Actual	Budget	Variance	Actual	Budget	Variance	Budget
7600-00-00 Reserve Elevator Funding	\$1,162.29	\$1,162.28	(\$0.01)	\$13,947.48	\$13,947.47	(\$0.01)	\$13,947.47
7610-00-00 Reserve Fire Alarm System	247.79	247.84	0.05	2,973.48	2,973.53	0.05	2,973.53
7620-00-00 Reserve Seawall Funding	740.87	740.86	(0.01)	8,890.44	8,890.43	(0.01)	8,890.43
7630-00-00 Reserve Audit Funding	138.89	138.85	(0.04)	1,666.68	1,666.64	(0.04)	1,666.64
7640-00-00 Reserve Fire Pump Fund.	70.58	70.59	0.01	846.96	846.97	0.01	846.97
7650-00-00 Reserve Eng Study/Struc.	233.33	233.34	0.01	2,799.96	2,799.97	0.01	2,799.97
Inspec. Fund							
7660-00-00 Resv. Trans./Door Cas/Bldg	1,249.09	1,249.05	(0.04)	14,989.08	14,989.04	(0.04)	14,989.04
7670-00-00 Reserve Plumbing Funding	1,085.16	1,085.18	0.02	13,021.92	13,021.94	0.02	13,021.94
7680-00-00 Resv. Walkw/Stairw/Lobbies	1,673.30	1,673.26	(0.04)	20,079.60	20,079.56	(0.04)	20,079.56
7690-00-00 Reserve Railings Fund.	583.93	583.95	0.02	7,007.16	7,007.18	0.02	7,007.18
7800-00-00 Reserve Interest - Contrib	151.12	-	(151.12)	1,654.10	-	(1,654.10)	-
Total RESERVE FUNDING	\$13,901.83	\$13,750.67	(\$151.16)	\$166,662.62	\$165,008.48	(\$1,654.14)	\$165,008.48
Total OPERATING EXPENSE	\$68,584.98	\$64,987.47	(\$3,597.51)	\$760,403.68	\$779,851.18	\$19,447.50	\$779,851.18
Net Income:	(\$3,860.38)	\$0.00	(\$3,860.38)	\$19,775.99	\$0.00	\$19,775.99	\$0.00

# DIPLOMAT BOARD MEETING 02-14-2023 SECRETARY'S REPORT

A reminder, as you renew your Homeowners Insurance HO-6 Policy, please provide me a copy, you can drop it in the lobby suggestion box.

The Community Bulletin Board across from the trash room is available for your notices. Please take things down as they expire.

The locked bulletin board next to the mailboxes has upcoming items at the Gulfport Senior Center and items from the Master's Association, which allows more space on the Community Bulletin Board.

The lobby monitor is updated weekly with important information, please take a couple minutes to catch up on Diplomat doings.

The 2023 Telephone Directories are coming soon. Floor captains will be distributing them.

Respectfully Submitted, Martha Meegan, Secretary

February, 2023 Building Committee Report

Gutter downspouts will be installed on the portico on February 27<sup>th</sup> along with upgrades to the elevator gutters on the elevator room.

Fire Safety has been contracted to repair and upgrade our fire pump system. Parts have been ordered and repairs should be performed late in February.

The contractor and owner requirements forms that are part of our ACR are currently being rewritten to more clearly state doe's and dont's. This is being done to help prevent conditions that have recently occured during some remodeling projects and more clearly define those rules affecting common spaces.

A fourth trash container will be placed in the trash room. In the future metal and plastic recycling will be co-mingled in a single blue container placed immediately inside the door on the right as you enter. The barrel for paper will be placed in the second position on the right side. The aditional trash can will occupy the third position on the right while cardboard will continue to be placed in the rack at the right rear of the trash room. Please continue to clean out all recycled containers and crush where possible. Lids should be removed and disposed of in your trash. All trash must be properly bagged.

Respectfully submitted,

John Thornbrugh Building Committee Chair

## Open Architectural Change Requests (ACR) February 14, 2023

Unit 112 - Bathroom Renovation (Native Tile)

Unit 205 - Windows (Hom-Excel)

Unit 210 - Hurricane Shutters (Shutter Me Up)

Unit 305 - New Storm Door, Carpeting, Bathroom Updates

Unit 306 - New Door and Storm Door (Spriggs)

Unit 411 - Windows (Lowe's Home Center, LLC)

**Unit 504 - Windows (Hom-Excel)** 

**Unit 606 - Windows (Hom-Excel)** 

Unit 609 - Windows (Lowe's Home Center, LLC)

Unit 705 - Window Replacement (New South Windows)

Unit 912 - Windows (Betterview Window & Shutterso

Unit 1007 - Condo Renovation (Kitchen, baths, floors, ceiling) (Evergreen Development)

Respectfully Submitted, Martha Meegan, Building Committee

#### Landscape Committee Report February 14, 2023

West Coast trimmed the hedges on Feb. 13. Top Shelf removed the nine queen palms against Shore Blvd. and trimmed the remaining palms around the building

Bids for replacement of the nine palms on Shore Blvd. are still being received.

The winter trim for the remaining palms took place on Feb. 13 and both east and west side landscaping received grooming. Special thanks to Frank and Kathleen Cash for the wonderful work on the building's east side garden.

The newly planted arboricola plants against the front of the carport area are all doing well. We should see substantial growth as the weather warms.

The cactus growing over the green service box behind the building has finally been removed.

Submitted

Bruce Schrier Committee Chair

#### **Diplomat Social Committee Report**

**February 14, 2023** 

The Social Committee has a bank balance of \$1229.05 and \$307 Cash on hand.

The Social Committee took part in the recent Rummage Sale at the Clubhouse. Thanks to the many donations we received, we earned \$230.

The Social Committee just met and are planning some nice events happening soon.

Join us for "Carport Cocktails" on Friday February 24th, from 5:30-7:30. Sponsored by the Social Committee, wine and soda pop will be provided. Just bring a Chair and a Snack to Share. If you want anything other than wine and soda pop to drink, bring that too. We are excited to welcome some new faces to the Diplomat and our Seasonal residents who are here for the warmer weather. Please come and visit with your neighbors and friends. Look for a Sign-Up sheet in the lobby on the community bulletin board by the trash room.

Next up...we are planning a Diplomat Tour of Homes event. The idea is to open our homes for others to get ideas for their renovations. If you are interested in showing off your home, there's some neat renovations in our building; contact any member of the Social Committee. Once we gauge interest, we'll set a firm date and advertise this Diplomat Only event!

The idea of a Food Truck Night here at the Diplomat is in the works. Stay tuned for updates. We hope to have a couple food trucks on site, tables, and chairs to enjoy dinner at and maybe a corn hole game for fun. More to come.

As we get deeper into spring, more details will follow on the Annual Diplomat BBQ. This free event for residents is always well attended.

If you would like to join us or suggest an idea, please see anyone on the Social Committee or email Martha Meegan at ride4life905@gmail.com

Respectfully Submitted, Martha Meegan, Chair

## Building Floor Checks February 14, 2023

Bruce Schrier and I again walked all floors to compare the original list of items from last fall, to see if some owners had already addressed some of the problems such as doors that needed painting as well as window and screen frames which needed to be sanded/painted.

We updated the list, and the letters to owners will be going out in the next several weeks. We are trying to make owners aware of cosmetic items to be taken care of before our winter residents begin leaving to go back up north.

Submitted by

Pati Lytle

## Engineering Report Update February 14, 2023

Proposals from three general contractors were due back to our engineer by Feb. 6.

We are waiting for him to go over the three bids for comparison, and he will then give us an overview of the proposals and make a recommendation to move forward with the work. I would expect this to happen in the next several weeks.

Submitted by

Pati Lytle

#### Insurance Update February 14, 2023

Our insurance agent submitted the invoice for our 2023 All Peril premium which was \$234,207.56, up from \$140,00 last year. This is almost a \$95,000 increase in one year.

Thankfully, with the insurance escrow that we accumulate throughout the year, as well as the \$84,000 which our membership allowed us to move to the insurance escrow account at the end of 2022, we were able to pay the full amount without having an assessment or having to go to a payment plan.

We have no idea what to expect next year, but are hoping legislators in Tallahassee will understand the devastating effect this is having on the state's condominium community, especially those that are 55 and over.

Our flood policy will renew at the beginning of April, but we don't expect the premium will increase to the extent of our All-Peril policy.

Submitted by

Pati Lytle

#### 2023 Committees

Building: John Thornbrugh, Chair Martha Meegan Rick Baker Dan Meegan Bruce Schrier

Landscape: Bruce Schrier, Chair Frank Cash Kathleen Cash

Orientation: Pati Lytle, Chair John Carson Glen Dombrow

#### Social:

Martha Meegan, Chair Juanita Sciullo Linda Thornbrugh Barbara and Richard John Franny LeBlanc Karen Baker Barb Salo

Vehicle and Bike: Wayne Morgan, Chair Stephen DelGizzo William Provost

Violations: Bruce Schrier, Chair Anita Simmons Donna Stockman Karen Baker