

# LETTER OF AUTHORIZATION FOR UNIT CHECKER

**TO:** BARCLAY HOUSE BOARD OF DIRECTORS  
Town Shores of Gulfport Barclay House # 201  
3210 59<sup>th</sup> St South  
Gulfport, FL 33707

I have made arrangements with \_\_\_\_\_

who resides at/in \_\_\_\_\_

and can be reached at phone number \_\_\_\_\_

to (1) check my unit on a periodic basis (preferably 1-2 times per month) for any damage due to water, mold, leaking pipes, animal or insect debris and (2) to install 1 cup of white vinegar followed by 2 cups of water to the air conditioning drain line at least once a month.

I recognize that the above person is not liable for any damages which might occur in my unit during my absence and that the Barclay House Board of Directors is not responsible for checking my unit at any time, with the exception of fire, flood (emergency maintenance) or blood.

I agree to appoint a substitute to take the place of the above appointed person should my unit checker become unavailable to look after my unit in my absence.

Signed as owner: \_\_\_\_\_

Barclay House Unit # \_\_\_\_\_

Date: \_\_\_\_\_