

THE WINDSOR HOUSE
TOWN SHORES OF GULFPORT #217, INC.
6020 Shore Blvd. So.
Gulfport, FL 33707

Purchase _____
Lease _____

OCCUPANCY APPLICATION FOR UNIT NO. _____

PLEASE PRINT /WRITE LEGIBLY ALL INFORMATION ON THESE FORMS

1. The completed application must be submitted to the Association representative at least fifteen (15) days prior to the expected closing date.
2. All applicants must make themselves available for a personal interview prior to final approval. Occupancy prior to final approval is prohibited.
3. Use of this unit is solely as a single-family residence. No corporation, partnership, company may purchase a unit.
4. No commercial vehicles, boats, trailer, motor homes, campers, trucks, recreational vehicles, motorcycles, mopeds, etc. are permitted to park on the premises overnight.
5. Seller shall provide the purchaser with a copy of the Condominium Documents and Rules and Regulations, No interview will be granted until these items are received. Special assessment notices, coupon book, Town Shores telephone directory, and ID tags to be provided at closing.
6. All buyers must provide a copy of a termite certificate showing the unit to be free of termites to the Board of Directors.
7. The Buyer must provide a **copy of the deed** to the Windsor Board after closing showing title and a **copy of the closing statement**. After taking possession of the unit, a duplicate set of keys must be given to the Interviewer to be used in case of emergency.
8. Minimum Rental period is three (3) months.
 - a. The term this lease is from _____ to _____
 - b. A **copy of the lease** must be provided. All extensions or renewal leases require an approval of the Windsor Board. No interview is required.
9. A non-refundable processing fee of \$50.00 payable to Town Shores of Gulfport #217, Inc, must accompany this application, which must be completed in detail. Applications containing unanswered questions or blanks will not be processed.
10. A \$100.00 refundable deposit payable to Town Shores of Gulfport #217, Inc. is required and given to the Interviewer in order to move in or out to cover any property damage, which may occur during the move. **Buyer must notify Board after moving into the Unit.**

Owners Name: _____

Applicants Name: _____

Social Security # _____ Birth date: _____

Present Address: _____ Apt# _____ Phone (____) _____

City: _____ State: _____ Zip: _____ How long? _____

If retired, please state the company retired from and the date retired _____

BACKGROUND AND CREDIT CHECK WILL BE DONE _____

Complete the following information on all persons, other the applicant, which will occupy the unit with you.

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

I represent to the Board of Directors that the purpose for the Purchase of a unit at the Windsor House is as follows:

Investment _____ Permanent Residence _____ Seasonal Residence _____ Rental _____

Description of pet, if any, providing type of animal, breed and weight:

Married _____ Single _____ Divorced _____ Separated _____ Widowed _____

Have you ever been evicted? _____

Have you ever been convicted of a felony? _____

Is this Unit purchase financed? _____ If so, the Mortgagee _____

May we call your present or prior landlords, mortgagees and employers _____

1. I, the applicant, hereby agree for myself and on behalf of all persons who may use the unit that I will abide by all of the restrictions contained in the Condominium Documents and Rules and Regulations, and restrictions, which are or may in the future be imposed by the Board of Directors.
2. I have received a copy of all Condominium Documents. Yes _____ No _____
3. I acknowledge that:
 - a. One occupant of the unit must be 55 or over. Proof of age is required or a notarized affidavit.
 - b. A **copy of the closing statement and deed** will be provided.
 - c. Children under 14 are not permitted as residents but may visit for a limited period of time (30 days).
 - d. Pets – must be on short leash and walk dogs in designated areas (Shore Blvd. S. & behind Pool #1).
 - e. No washing machines/dryers are permitted in any unit except in the 12 stack.
 - f. One vehicle is permitted. Guest parking may not be used for 2nd vehicle.
 - g. Occupancy prior to an interview and approval is prohibited.
 - h. In making the foregoing application I am aware that:
 1. Background investigation will be done.
 2. A credit report will be obtained.
 3. The decision of the Board will be final and no reason need be given for any action taken by the Board.

Applicants Signature _____ Date: _____

Applicants Signature _____ Date: _____

Interviewed by	Date:	Approved / Rejected
_____	_____	_____
	Comments:	Date:
_____	_____	_____

Secretary, Windsor House
Revised 1/19/11