

**Chatham Association 202
2024 Board of Directors Meeting
Minutes**



December 4, 2023

1. Meeting was called to order by Bob Girard, presiding Parliamentarian at 11 pm in the Clubhouse Auditorium
2. Proof of Notice of meeting is attached.
3. Quorum is not required.
4. Unapproved past meeting minutes were tabled to the next meeting.
5. Appointment of Officer positions

President	Barney Brill
Vice President	Ute Swerdloff
Treasurer	Carla Lewins
Secretary	Ruta Misiunas
Directors	Bob Girard Jamie Merritt

6. Brandi of Condominium Associates requested names of Signature on Bank Accounts President-Barney Brill and Treasurer-Carla Lewins. Amy Ringel Chatham Property Manager or Condominium Associates will do paperwork
7. Unfinished business: appointment of additional Director and Delegates Town Shores Masters Association

Director	Lisa Glegg	<i>motioned, seconded and approved</i>
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Delegate	Ken Branch Michele LaMontia
Alternates	Gary Simms Jaime Merritt

8. New business: Motion to schedule monthly board meetings on the third Tuesday or Thursday at 10 am in the Town Shores Clubhouse Conference/Classroom. Motioned, seconded and approved. Day dependent upon availability. Secretary will confirm and notify board of day and schedule.
9. Motion for adjournment approved.

Respectfully submitted by Ruta Misiunas, Secretary Chatham Board of Directors 12/11/2023

**CHATHAM Building, No. 202, Inc.
Board of Directors
Budget Meeting
MINUTES**

December 14, 2023

1. Special Budget Meeting was called to order by the president at 10:05 am in the Clubhouse Auditorium
2. Proof of Notice of meeting is attached.
3. Quorum of board obtained
4. The meeting was opened

A blue ink stamp consisting of a square box with a checkmark inside, followed by the word "APPROVED" in a bold, sans-serif font.

Attendees:

President	Barney Brill	In-Person
Vice President	Ute Swerdloff	Absent-with notice
Treasurer	Carla Lewins	Absent-with notice
Secretary	Ruta Misiunas	In-Person
Directors	Bob Girard	In-Person
	Jamie Merritt	In-Person
	Lisa Glegg	Absent

Amy Ringel, Chatham Property Manager, Condominium Associates
Brandy Fetter, Regional Director, Condominium Associates

5. New Business:
 - Bob motioned to Adopt the 2024 Budget; Jamie seconded
Debate: Brandy corrected the 2024 Budget: added \$10 per month carport fee; suggested BOD waive member \$25 late fees for January & February 2024
 - Ruta asked to amend the motion, Bob accepted.

Vote called, amended motion adopted

- Debate on agenda item "Allocation of reserve interest". President recognized Tom Moneypenney, previous Chatham Treasurer, for his opinion. Tom recommended leaving interest where it was.
- Bob motioned to leave allocation of reserve interest where it was. Jaime seconded. Adopted.

6. The meeting adjourned at 10:45 am.

Ruta Misiunas

Secretary Chatham Board of Directors

CHATHAM Building, No. 202, Inc.
Board of Directors
Special Meeting
MINUTES

December 22, 2023

Attendees:

President	Barney Brill	In-Person
Vice President	Ute Swerdloff	Zoom
Treasurer	Carla Lewins	Absent-with notice
Secretary	Ruta Misiunas	In-Person
Directors	Bob Girard	In-Person
	Jamie Merritt	In-Person
	Lisa Glegg	Absent-with notice
Chatham Property Manager	Amy Ringel	In-Person
Condominium Associates		


1-16-24

1. Special Meeting of the Chatham Board of Directors was called to order by the President on Friday, December 22, 2023 at 10:04 AM in the Town Shores Clubhouse Conference Room, 3210 59th Street South, Gulfport, FL 33707
2. Proof of Notice of meeting attached.
3. Quorum of board attained.
4. The meeting opened by President.
5. Barney motioned to waive reading previous 2023 minutes and approve as written. Jamie seconded. Adopted.
6. President Report- written report maintained in BOD office
Secretary Report- written report maintained in BOD office
7. Unfinished Business:
Secretary read resignation letter of Carla Lewins, Treasurer. Ruta motioned to accept said resignation.
Motion adopted.
8. New Business:
 - Ruta motioned to have President and Treasurer role combined per Florida statute 718
Debate: Jamie asked to amend the motion to have the President-Treasurer role be temporary until a Treasurer can be found. Amendment accepted by Ruta.
Vote called, to approve amended motion. Motion adopted.
 - President appointed Tom Money penny as second Vice president as allowed by Chatham by-laws.
Tom accepted position. Motion to officially make Tom Money penny as second VP made by Jamie with a second by Bob. Motion adopted.
 - Call for motion to adopt new Lawn Service contract effective 1/1/2024 at no more than \$2000 above current approved 2024 budget.
Debate: Jamie asked to include tree pruning in new contract.
Motion made by Jamie, Bob seconded. Motion adopted.
9. Meeting adjourned by President at 10:27 am.

Ruta Misiunas, Secretary, Chatham Board of Directors

01/04/2024