

Town Shores of Gulfport No. 211, Inc.  
— A Condominium —

## *The Jamison House*

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The Jamison House has a process for approving the sale of a unit. There are certain documents that must be submitted, and a background check and an interview that must be completed.

The Jamison House is a no pet building. Service/emotional assisted support animal is allowed with proper documentation for the owner and the animal. Online certificate/letter is NOT acceptable.

All service/emotional support animal documentation MUST be submitted prior to the interview process. For service/emotional assisted animal, the Jamison House requires:

- Letter from your psychologist or psychiatrist and Written on their letterhead
- Stating the purpose for the support animal
- Recent vaccination documents and license

**Attached please find the following documents:**

- 1) Age 55+ Verification Form
- 2) Proposed Owner Questionnaire
- 3) Criminal Background Check Consent Form
- 4) A Copy of the Full Executed and Signed Purchase and Sale Agreement (if a sale) or Copy of the Full Executed and Signed Lease

**Include:**

- 1) a check for \$100 (our fee for the background check), made payable to Town Shores of Gulfport No. 211, Inc.
- 2) a HIGH-RESOLUTION COLOR COPY of your driver's license(s) front and back (as close to a full-sized image on an 8.5x11 piece of paper as possible, but be sure the ENTIRE license appears in the image).

**Both of these items should be included with the filled-out forms.** Keep in mind that ALL proposed owners (including husband/wife) must provide copies of their ID (please have each ID image on a separate page) *and* a separate completed criminal background check consent form. The forms must be in individual names. Units cannot be purchased or owned by a company.

Once we have all of these items, we will do the background check(s) (that generally takes 1 business day or less), and assuming that goes well we can then schedule the interview, at the end of which we will issue the Certificate of Approval necessary for the closing.

Please fill out all forms and return them by email to [BODJamison@gmail.com](mailto:BODJamison@gmail.com) or mail to  
Town Shores - Jamison House  
3210 59<sup>th</sup> Street South  
Gulfport, FL 33707

**PLEASE DO NOT TAKE THESE DOCUMENTS TO THE TOWN SHORES MANAGEMENT OFFICE UNLESS YOU HAVE MADE PRIOR ARRANGEMENTS WITH A JAMISON HOUSE BOARD MEMBER.**

**PLEASE MAIL THE DOCUMENTS AS REQUESTED.**