

Town Shores of Gulfport Barclay House #201
3210 59th St. South, Gulfport, FL 33707

BARCLAY HOUSE GUEST FORM

(To be used for family-only guests occupying an owner's unit in the *owner's absence*; in which case, one guest is 55 years or older)

Owners, it is your responsibility to provide this completed letter to the Barclay House Board of Directors no later than 24 hours in advance of guests occupying your unit in your absence. Failure to do so will result in refusal of entry.

Date: _____

Barclay Board of Directors,

This letter is to introduce _____.
(Print names of adult guests)

Their accompanying children _____, _____,
(Name, age) (Name, age)

They will be occupying my unit, _____ from _____ to _____.
(Number) (Date) (Date)

Their vehicle is _____ Tag _____.
(Make, Model, Color) (State, number)

Their phone number is _____.

My guests understand that they are to abide by all Barclay House Blue Book, By-Laws and House Rules.

Sincerely,

(Owner signature)

(Contact phone number)