

CHATHAM House, No. 202, Inc.
Board of Directors
REGULAR Meeting AGENDA

DATE/DAY/TIME: April 16, 2024, Tuesday at 10:00 AM

LOCATION: Town Shores Clubhouse 1st floor Conference Rm, 3210 59th Street S, Gulfport, FL 33707

ZOOM/DIAL-IN: Join Zoom Meeting

<https://zoom.us/j/92201892541?pwd=V2ZUbnhvL09KNWR4NjJDTVY2amx4UT09>

Meeting ID: **922 0189 2541**

Passcode: **CHATHAM**

1. Roll Call
2. Read/Waive, past minutes of 3.19.24
3. Reports: President/Treasurer
 Secretary
 Director(s)
 Property Manager
 Masters Delegate(s)
 Committees

Building: Unit Maintenance Form
Landscape
Budget

Disaster Preparedness: need members

Communications [new]: Ruta Misiunas, Sandra Branch

MOTION: Put forward reorganization and seek approval for the New Owner and Permanent Guest/Renter Interview Packets along with other Chatham Building forms. Action to post this information on CA and Town Shores Chatham Building web sites. The packets with forms were distributed to the board for review prior to this meeting.

4. Unfinished Business Condominium Associates: Coupon book issues
 SPECTRUM Revenue Share: \$12,600 deposit
 SIRS: Proposals from FPAT, Engineering Inspections & Restorations, Reserve Advisors
 MOTION: Adopt and proceed with SIRS under one provider.

5. New Business Unit Maintenance Form

6. Open Discussion **Three (3) minutes for each unit owner attendee wishing to speak who has signed up in writing (with a BOD member) SIGN-UP OPPORTUNITY EXPIRES Monday, 4/15 @ 9AM**

7. Adjourn

Next Regular Meeting Tuesday, May 21, 2024 at 10 AM TS Clubhouse 1st floor Conference Room

Chatham Board of Directors

4/4/24 created
4/8/24 updated
4/8/24 posted

CHATHAM Building, No. 202, Inc.
Board of Directors
Regular Meeting
MINUTES

APPROVED
5.21.24

April 16, 2024

At 10:08 AM, President opened the Chatham Regular Board meeting at Town Shores Clubhouse Conference Room

1. Board:

President-Treasurer	Barney Brill	In-Person
Vice President	Ute Swerdloff	In-Person* Had to leave meeting prior to adjournment
	Tom Moneypenny	In-Person
Secretary	Ruta Misiunas	In-Person
Directors	Bob Girard	In-Person
	Lisa Glegg	Absent-with notice
	Gary Simms	Absent-with notice

Attendees:

Property Manager	Amy Ringel	In-Person
Masters Delegates	Ken Branch	Absent-with notice
	Michele Lamontia	In-Person

Committees:

Building	Gary Simms	Lucien Swerdloff	
Landscape	Ute Swerdloff	Diane Scarbrough	
Budget	Barney Brill	Bob Girard	Tom Moneypenny
Communication	Ruta Misiunas	Sandra Branch	
Preparedness			

2. MOTION: Reading of previous 3/19/24 minutes be waived and accepted as written Ruta/Bob 2nd Carried 5/0

3. Reports

President/Treasurer	written report maintained in BOD office
Vice Presidents	written report maintained in BOD office
Secretary	written report maintained in BOD office
Masters Delegate	Announcement Masters Meeting 4/18/24
Property Manager	none

Committee Reports:

Building	Unit Maintenance forms (short & long) made available to unit owners via email and printed (by mailbox) MOTION: Accept report as written with future revisions of unit form presented at a later meeting Barney/Bob 2 nd Carried 5/0
Landscape	Planting and obtaining free vegetation continues. MOTION: Accept report with revision of postponing unit patio discussion to next meeting Ute/Barney 2 nd Carried 5/0
Budget	Financially Chatham isn't in the best situation. Additional meetings of budget committee will assess our situation further. MOTION: Accept report as written Bob/Tom 2 nd Carried 4/0*
Communications	Reorganization of new Owner and Permanent Guest/Renter Interview Packets. Discussion/MOTION: Postpone until next meeting. Use current revised packet with any upcoming interviews. Bob/Tom 2 nd Carried 4/1

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4. Unfinished business

Three Condominium Associates coupon book errors have not been resolved. Amy is still working on those. Spectrum revenue share check of \$12,600 was deposited into the stairwell and walkways reserve account. SIRS- three bids were discussed. MOTION: Adopt FPAT at \$4500 as bid for SIRS Barney/Bob 2nd 4/0*

5. New Business

None

6. Open membership discussion

No one signed up to speak

7. Meeting adjourned by President Barney/Bob 2nd at 11:32 AM

Ruta Misiunas

Secretary, Chatham Board of Directors