

BOARD APPROVAL REQUIRED

Name _____ Unit # _____ Phone _____

Anticipated Start Date _____ Completion _____

Remodeling can only be done Monday through Friday between 7a.m. and 5p.m. Approval is needed for any alteration involving, but not limited to the following: *Moving, reconfiguring, or constructing an interior wall, or removal of popcorn ceiling. *Plumbing and/or Electrical work. * Replacement of windows and exterior doors, including storm doors. * Replacing flooring (Florida code requires a 50 IIC sound rating for flooring in condominiums to decrease sound transmission). *Adding Dishwashers (Washer/Dryers are not allowed).

All contractors, plumbers, and electricians MUST be licensed and insured. Failure to provide proof of insurance Will stop all Work. Link to myfloridalicense.com Description of project:

Contractor: _____ License number _____

Address: _____ Phone number _____

Insurance Certificate: Company _____ Amounts _____

Workers Compensation Yes _____ No _____ (Provide Certificate of Ins. Form.)

What permits needed _____

Asbestos testing Yes _____ No _____

Water shut off Yes _____ No _____ Owner must give Board of Directors 48 hour notice prior to water shut off. Signs will be posted notifying other residents.

Construction Damage Required – Check for \$300.00 made payable to Chatham House #202 to be returned at the end of project if no damages.

Chatham Board will respond within three (3) business days.

Approved by BOD _____ Date _____

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Board approval in no way supersedes mandated City or County Building Codes, requirements, or restrictions. I will obtain any required permits from City and County Building Departments and meet applicable code requirements and restrictions before beginning this project. I further understand and agree to hold harmless the Association and Board of Directors from and against any and all claims, damages or injuries that may occur as a result of work done in connection with this project.

Unit Owner Signature _____ Date _____